

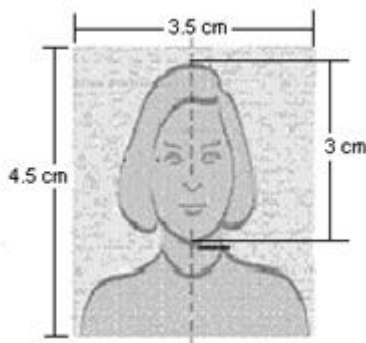
Visa Country : **Russian Federation** Visa Category : **Business** Nationality : **Indian**

Visa Notes

Documents to be submitted while applying for business visa

- Invitation for entry to the Russian Federation issued by the Federal Migration Service of the Russian Federation (original*); or the Ministry of Internal Affairs of the Russian Federation (original*), or
- Visa directive sent by the Ministry of Foreign Affairs of the Russian Federation; or
- Direct letter of invitation from the host organization (a copy can be submitted) **; **(WINGSPAN can arrange Business Invitation)**
- Original passport containing at least 2 blank pages for visas, valid for a period of 6 months after the visa expires (+ a good quality copy of the page with photo and address page – both on one side of an A4 sheet).
- Online form to be completed **(WINGSPAN will assist)**
- One color photograph 3.5 x 4.5 cm with WHITE -colored background, clear image of the applicant directly facing the camera, without dark/ tinted glasses or any headgear (with the exception of persons who wear such headgear due to their ethnic/ religious background, and are seen wearing the same in their passport photo).
- Covering letter from applicant on company's letterhead stating applicant full name as per passport, designation, passport number purpose and duration of visit along with authorized signatory name and designation plus company seal **(WINGSPAN can provide format)**
- Authority Letter **(WINGSPAN can provide format)**
- Previous Russia visa copy and how many times applicant has travelled to Russia earlier
- Ticket

PHOTO SPECIFICATION:



Note: The photographs submitted must meet with these specifications.

- Please provide one recent colour photograph (not more than 6 months old) of yourself. The photographs should be:
 - 3,5 x 4,5 cm taken against a light background (white) so that features are distinguishable and contrast against the background.
 - Clear sharp quality and with the face in focus.
 - Printed on normal photographic paper (camera print).
 - Full face, non-smiling (without sunglasses, a hat/cap or other head covering, unless the applicant wears such items because of their religious belief or ethnic background).
- Please stick the Photograph on the Visa Application Form.

Note: Please follow these instructions carefully. If photographs presented do not meet these requirements your application will be considered incomplete.

Passport Submission Jurisdiction:

- Mumbai Submissions: Passport which have been issued at Goa, Gujarat, Maharashtra, Chhattisgarh, Daman & Dui will only be accepted at the Russian Consulate in Mumbai
- Delhi Submissions: Passport Issued in any city can be submitted in Delhi – **WITH PRIOR APPOINTMENTS**

COURIER CHARGES AS APPLICABLE IF ANY

Please note: The Consular Office reserves the right to request additional documents for processing the visa, invite the applicant for an interview or extend visa processing time.