



BUSINESS VISA FOR COSTA RICA

- Passport should be valid for at least six months from the date of submission of the visa application
- One Visa Application Form to be filled completely and signed by the applicant
- One recent colour photograph, 35 x 45mm in size with white background with complete name of applicant at the back
- Covering letter from the employer stating the applicant's name, designation, purpose and duration of stay
- Original Invitation letter required from the company of Costa Rica, stating that the company will be responsible for the departure of the applicant before the visa expires
- Police Clearance Certificate
- Proof of Accommodation
- Proof of airline reservation for a return trip e.g. reservation slip
- Proof of sufficient funds
 - * Bank statement for last 6 months including address and telephone number of the bank, A/C holder's name & address with stamp and signature of bank.
 - * 3 months salary slips.
- If you are self employed: registration of the company/ partnership deed/ Memorandum of Article (MOA) is required
- Photocopies of the passport's first two and last two pages
- All documents must be presented in English or Spanish, or come with an official translation in order to be processed by the Consular Section of this Embassy.

IMPORTANT INFORMATION

If the applicant holds an entrance visa stamped on his/her passport (business or tourism) to the United States, Canada, Japan, South Korea, countries part of the European Union (and/or hold a Schengen visa), which is valid for at least 3 months on the day of arrival to Costa Rica, then, Costa Rican visa is not required.

This also applies if he/she enjoys of legal permanency status (residence, work permission, study permission or refugee status) for a minimum of six months in the United States, Canada or countries part of the European Union.

Old passport in original is required.